



McHenry County Continuum of Care to End Homelessness MEETING MINUTES

MEETING DESCRIPTION: CoC Board Meeting

DATE/TIME/LOCATION: April 11, 2024, 9:00 am; via video conference

1. **CALL TO ORDER** – K Violett called the meeting to order at 9:03 am. L Prince arrived to run the meeting during the roll call.

2. ROLL CALL AND GUEST INTRODUCTIONS

ATTENDANCE AND VOTING:

Agency	Designated Voting Member	Present?	Voting 6.1	Alternate Voting Member	Present?	Voting 6.1
4-C: Community Coordinated Child Care	Jessica Iandola			Kim Lamz		
22nd Judicial Circuit	Josie Shattuck			Jennifer Chavez	X	Yes
Advocate Good Shepherd Hospital	Suzanne Martinez	X				
Association for Individual Development	Alejandra Gutierrez			Gabrielle Kitchell		
Catholic Charities	Amber Emmert	X	Yes	Cathy Weightman-Moore		
Consumer Credit Counseling Services	Donna Rasmussen			Diane Christensen		
Family Health Partnership Clinic	Suzanne Hoban			Erin Kemp		
Head Start	Alma Wright			Mayra Leanos		
Home of the Sparrow	Elizabeth Heneks	X		Kristin Miller	X	Abstain
Housing Action Illinois	Foluke Akanni			Bob Palmer		
Independence Health and Therapy	John Buckley			Shannon Guzick		
Lovell Federal Health Care Center	Kya Hays			Lillie Prince	X	Yes
McHenry County College	Sam Clifford					
McHenry County Community Development	Brandon Kyker	X	Yes	Hans Mach		
McHenry County Department of Health	Leslie Schott			Sarah Oliveira		
McHenry County Housing Authority	Kim Ulbrich			Pepper LaFontaine		
McHenry County Regional Office of Education	James Menzer			Matt Tabar		
McHenry Savings Bank	Kathrine Violett	X	Yes			
McHenry Township	Deborah Macrito	X	Yes	Gary Barla		
Mental Health Board	Leonetta Rizzi			Karin Frisk	X	Abstain
New Directions	Bobby Gattone			Dan Woodward		
Northwestern Medicine	Anne King			Sarah Santoria		
Options and Advocacy for McHenry County	Elyse Sereyka			Courtney Behrens		
Pioneer Center	Carrie Freund	X	Abstain	Gina Zinck	X	
Prairie State Legal Services	Ryan Sugas	X	Abstain	Paul Zukowski		
Refuge for Women	Meredith Hodge			Sybil Baxa	X	Abstain
Restoration America	Anna Hill			Irene Tapia		
Salvation Army	Mercent Smith	X	Yes	Nancy Rivera		
Senior Care Volunteer Network	Sarah Schrempf	X	Yes	Ellen Rood		
Service Inc. of Illinois	Carrie Callery	X	Yes			
Society of St. Vincent de Paul	Bill Meath					
Steven's Home	Nada Lunsford	X	Yes			
Supportive Housing Providers Association	Joseph Winford			David Esposito		
Thresholds	Kim McCoy			Aaron Neal	X	Yes
Turning Point	Nancy Erickson	X	Yes			
United Way of Greater McHenry County	Jamie Maravich			Sofie Dzik		
Veterans Assistance Commission	Michael Iwanicki			Tara Guy		
Veterans Path to Hope	Laura Franz	X	Yes	Angela Wood-Zuzevich		
Warp Corps	Andrew Turner	X	Yes	Jon Purden		
Willow Crystal Lake	Julie Davis					
Woodstock Food Pantry	Virginia Peschke			Jan Parker		
Workforce Network	Jeffery Poynter			Elijah Wedwick		
Members at Large:	Rich Ring	X	Yes			
	Sam Tenuto					
Non-members attending:	Joe Davis	X				
	Tom Riley	X				



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3. **PUBLIC COMMENT PERIOD** - None

4. **PRESENTATION**- None

5. **REVIEW AND APPROVAL OF MEETING MINUTES - CONSENT AGENDA ITEMS**

5.1 Approval of March 21, 2024 – Full Board Meeting Minutes

5.2 Approval of March 7, 2024 – Steering Council Committee Meeting Minutes

5.3 Approval of January 5, 2024 – Finance Committee Meeting Minutes

5.4 Approval of October 6, 2024 – Finance Committee Meeting Minutes

R Ring questioned the attendance listed in the full Board meeting minutes and if a check next to a name indicates they were present at the meeting. He thought he was at this meeting. B Kyker stated he will review the recording and double-check to make sure those who attended were properly captured for the record. S Martinez motioned to approve the Consent the Agenda items as presented with the exception of the modifications to the attendance as discussed to be reflective of the final record. R Ring seconded the motion. All in favor, motion passed.

6. **ACTION ITEMS**

6.1 Homeless Prevention Program – Funding Recommendation

B Kyker reviewed funding request – 3 agencies applied: Consumer Credit requested \$ 19,000: Home of the Sparrow \$25,500 and Prairie Sate Legal Services \$15,500. After reviewing LOIs, spend down history and clients assisted through this grant in previous years, Finance Committee recommended funding as Consumer Credit Counseling Services \$34,500 and Home of the Sparrow \$25,500 and Prairie State Legal \$0. Prairie State Legal has had problems spending the money and left money on the table. Both Consumer Credit and Home of the Sparrow have spent their money in entirety. Consumer Credit also has a broad list of client types they can assist with the money which is a great swath of client types than Prairie State Legal can assist at this time. K Violet motion to approve the recommendation of the Finance Committee to award \$34,500 to Consumer Credit Counseling and \$25,500 to Home of the Sparrow. A Emmert seconded. See attendance on “Voting 6.1”. Motion carries.

6.2 Emergency Solutions Grant – Rubric Review

B Kyker said the some of the systems Wellsky retired do not match up with the information that agencies can pull. The group is looking at updating the rubric from what was already approved by the Board. 30% of leavers maintain or improve their income can be pulled – rather than average, number of clients. Compliance with CoC Coordinated entry – rather than asking for quarterly meeting, but attending any meeting. The Coordinated Entry meets weekly and if we use the weekly attendance, it is a better measure and agencies can earn more points in this area. G Zinck stated the quarterly meetings are reserved more for policy or special project. She stated all funded agencies are participating in the weekly meeting and sometimes bringing more than one representative. These proposed changes to the rubric will align better with data that can be pulled and what the group is actually doing. K Violet motioned to approve the recommended changes to amend the rubric based on information that is accessible and data sets that can be pulled, L Prince seconded. All in favor, motion passed.

7. **OLD BUSINESS**

Committee Chairs Updates

7.1.1 *Community Awareness Committee* – B Kyker stated that the committee meets next week. Landlord engagement is doing well and looking at



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policies and procedures. Home of the Sparrow has staff person (starting April 22nd) to oversee this program to build the program at Home of the Sparrow and then the program will build to other agencies. This will help to understand how this new program will work. "The Public" movie to show during World Homeless Day (Oct 10th, 11th or 12th). He would like to have people leave and have some action items to help our cause and increase our housing stock – an advocacy piece of what people can do. Still need a popcorn machine. Thinking about it being an evening program. Home of the Sparrow is spearheading a grant for the Landlord Engagement Program with the Community Foundation of McHenry County. B Kyker encouraged any staff person at CoC agencies working with the public landlords to connect with him and possibly attend the committee meeting. He'd like to get their perspectives, ideas and information to help build this program.

- 7.1.2 *Coordinated Entry* – G Zinck reports that they have been busy. AID launched their PSH with 4 apartments. Thresholds had 3 new PSH apartments as well. A concern is that the group homes are struggling with the loss of funding so those programs are at risk. The system is working as it should and most agencies still have some room available in their programs and good results on those leaving the system with better outcomes.
- 7.1.3 *Finance Committee* – D Rasmussen – B Kyker stated they are reviewing the Homeless Prevention funds and will be meeting in May. Still looking to identify when the meetings will occur. ESG funding decisions are going to take place in early in May and they need a quorum for the meeting to pass on the recommendations to the full Board. G Zinck would like to be on the finance distribution list so she can go to meetings when she has the time. B Kyker encouraged that any Board member can attend the open committee meetings – ask him to get on a distribution list.
- 7.1.4 *HMIS Committee* – J Davis stated met with a new HMIS vendor "focused Clarity" to see the work flows and end user side. Also included some tools and they have new stuff that Wellsky doesn't have. Joe and Gina will be looking more closely with their teams on data conversation, what we have/need and the associated costs. The Committee recorded the HMIS committee on this demo if you want to see the program ahead of time.
- 7.1.5 *Housing & Services Committee* – A Turner said that their meeting was rescheduled because they didn't meet the quorum. Looking to connect and learn more from Suburban Supportive Housing Network and how we can work with their organization. He is encouraging other committee members to attend Suburban's Board meetings.

7.2 Point in Time (PIN) Count –J Davis said to refer to the HMIS Committee report.

8. NEW BUSINESS

8.1 State Payments

B Kyker stated the state doesn't always provide the best information on the funding to the County. They solely go through the agencies once the awards have been awarded. If you have anything outstanding from the State for ESG, or other programs to help agencies get reimbursed for funding they were awarded especially from IDHS. He would like to be CC'd



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when the funded agencies send their reports to the state to include him. This way all state programs and the CoC communicate and the CoC is aware of what is happening with the spend downs, especially since the state asks for recommendations from the CoC. This will allow all of us to know what is going on in these state funded programs.

8.2 Proposed Change to Committee Meeting Dates

B Kyker reported that the state timeline for funding recommendations influences the April and May Board and Finance Committee meeting dates. Homeless prevention Program and ESG funding decisions have a quick 3 week turn around time and we need to make sure all of the committees and full Board can make the decisions regarding funding. Looking to move the full board meeting on May 9th to review/edit/approve the recommendations from Finance Committee.

9. OPEN FORUM AND MEMBER ANNOUNCEMENTS

9.1 B Kyker stated he was made aware the state still hasn't received the allocation about what each community is going to get. The ESG agencies and finance committee met to discuss some scenarios using the funding amount from last year. The recommendations will be based on the actual amount our area is recommended. See 8.1 of these minutes about including the County in the regular submittal of the data to the state programs. Last year they increased funding last year, but we found out about it only casually rather than formally being informed by the state direct. The county has access to the funding information from HUD. Last year the state increased the Homeless Prevention funding and they bumped up the 3 agencies who received that funding and the CoC Board & the County had no knowledge of that. We want to make sure no money is left on the table and that we have a good understanding of the funding coming through our community. Please cc him on all state reports. IDHS stated that the allocations they made last year for the state CoC funding were for 3 years renewable – not what we thought was happening. It helps to keep the Community Division in the loop. If some of the agencies are not able to spend the grant for 3 years – please reach out to B Kyker. The state will come back to the CoC every three years rather than a renewal annually.

9.2 S Martinez will be providing Mental Health First Aid Training in June in Waukegan no charge, in-person event. She will send flier to B Kyker to distribute to the Board. She recommends that every agency has one.

9.3 K Violet shared that The Department of Veterans Affairs announced yesterday that it will launch a new program in May to help more than 40,000 veterans experiencing severe financial hardship avoid foreclosure and stay in their homes. The Veterans Affairs Servicing Purchase, or VASP, program will be a "last-resort" tool in the VA's suite of home retention options for eligible veterans, active-duty service members and surviving spouses with VA-guaranteed home loans. She will provide the detailed link to agencies serving Veterans and to B Kyker to share and distribute with the full CoC Board.

10. ADJOURNMENT

S Martinez motioned to adjourn at 10:03 a.m., seconded by B Kyker. All in favor, motion passed.

Minutes respectfully submitted by K Violet.

NEXT MEETING DATE/TIME/LOCATION: May 9, 2024 @ 9:00 am Videoconference